



National Conference **REBATES**



The purpose of a rebate is to defray expenses of a National Convention delegate as addressed in Article XV "Expenses" (pages 13 and 14 of the FMA National Bylaws).

All Regions:

- One delegate per chapter, while in session, will be authorized \$47 per day hotel and subsistence combined.
- Non-commuters get \$9 per day Travel Subsistence, maximum of four days
- Rebate is not to exceed **fifty (50)** percent of the per capita paid by the chapter represented during the calendar year preceding the convention.
- The convention delegate must attend all sessions (unless excused by the President) to receive compensation.
- The itemized statements shall be submitted to the National Treasurer on a Convention Credit Memo.

Specific to States listed on the last page:

- 10 cents a mile based on two-way mileage for the shortest usually traveled route
- Commuters (delegates that live locally and travel back and forth each day) will be reimbursed 10 cents per mile and \$9 per day Travel Subsistence, maximum of 4 days.
- Exception: Regions having members residing nationwide shall be paid mileage at the rate of the state where the voting delegate resides.

Specific to All Other States:

- 10 cents per mile based on one-way mileage for the shortest usually traveled route

Pooling Expenses:

- A maximum of 3 Chapters may pool their expense allowances; refer to Section 5 of above article for specific guidance.

(See next page for "Processing Your Rebate")

Processing your rebate:

- Credit voucher will be applied against subsequent chapter per capita dues payment(s).
- Credit vouchers shall be utilized as payment of chapter dues within the fiscal year they were given.
- Credits not utilized within the respective fiscal year (ending September 30) *shall not be applied* to dues' obligations in future years.
- **CHAPTERS WILL ALSO HAVE THE OPTION TO DESIGNATE (AT THE NATIONAL CONVENTION) TO HAVE THEIR REBATE AUTOMATICALLY DEDUCTED FROM THE NEXT DUES INVOICE(S). CHAPTER DELEGATE MUST SIGN THE REBATE REGISTER TO DESIGNATE THIS OPTION. THE CREDIT VOUCHER WILL BE PROVIDED TO THE CHAPTERS FOR "INFORMATION ONLY" AND WILL NOT NEED TO BE MAILED INTO THE NATIONAL WITH THE DUES INVOICE.**
- Convention credit voucher will be completed by the treasurer. Once signed, a copy will be provided to the delegate to take back to the Chapter Treasurer. The original is on file in the National Office.
- **The delegate must sign the credit voucher and return it to the National Treasurer before noon on Tuesday.**
- The mileage for ALL Regional delegates is based on air mileage or driven miles using the shortest usually traveled route.

Information:

A voting delegate is not entitled to a mileage rebate if she/he incurred no expense due to agency reimbursement or traveling free (example: agency paid for travel as a training expense or delegate traveled at no cost as in taking a "jump flight.").

Rebates can be donated. In the past, chapters have donated rebates to PAC administration, PAC prizes, FEEA scholarships, or towards the purchase of computers, equipment, etc. for the Association.

If you have any specific rebate questions please contact Christine Parker, FMA National Treasurer by email at fma121parker@gmail.com

SPECIFIC STATES:

ALABAMA
CONNECTICUT
DELAWARE
DISTRICT OF COLUMBIA
EUROPE
FLORIDA
GEORGIA
ILLINOIS
INDIANA
IOWA
KENTUCKY
MAINE
MARYLAND
MASSACHUSETTS
MICHIGAN
MINNESOTA
MISSISSIPPI
NEW HAMPSHIRE
NEW JERSEY
NEW YORK
NORTH CAROLINA
OHIO
PENNSYLVANIA
PUERTO RICO
RHODE ISLAND
SOUTH CAROLINA
TENNESSEE
VERMONT
VIRGINIA
WEST VIRGINIA
WISCONSIN